

# NSi and AutoStore Express



Finding an efficient and time saving method to scan and save several hundred to thousand delivery notes a day with minimal end-user action involved.



## Introductory Information

Working with information can be very time consuming, no matter which kind of documents. A lot of different manual steps are involved when processing documents such as scanning, renaming, converting, sending and storing it. Every step is individual and depending on the process you might need various other software tools for completing your task. Workflows become slow, error-prone, and inefficient and tend to be incomplete or complete false in the end.

### Key Challenges:

- Time and cost intensive distribution
- Slow processing of incoming information
- Waiting times for further processing / to complete action
- Business processes are still manual
- Variety of points of failure
- Lack of Confidentiality
- High physical storage space needed for paper archive
- Double and false filing
- Existing electronical archive is not 100% in use

## NSi and AutoStore

AutoStore connects digital office devices to business applications and processes. The software captures paper and electronic documents, processes them and routes them into target systems.

"AutoStore highly fulfilled our requirements to a workflow solution. The capture middleware seamlessly integrated into our company infrastructure. A minimal amount of training was required for the employees before having them use AutoStore for the first time. The possibility of having a communication between MFP and our ERP database is really impressive. We highly reduced the manual part of the workflow. False filing belongs to the past. Accuracy, speed and precision now follow our workflows. Good for us, but better for our customers!"

AutoStore is a server-based application which orchestrates the capture and secure delivery of paper and electronic documents into business applications. It is well suited for organizations of any size wanting to eliminate error prone manual document handling. Whether you're handling invoices, claims, applications or order forms, AutoStore can automate your document driven business processes so you can improve office efficiency, lower costs and support compliance with laws and regulations.



Business  
Innovation  
Partner

## Customer profile

A logistic's company core competency lies in developing, realising and operating integrated, holistic supply chain systems within a dense network of high-performance branches in Asia and Europe. Logistics of the same high quality lends a competitive edge to customers and defines the central theme which has helped the owner-managed company of the customer become one of the ten most powerful contract logistics providers in the European core market.

## The Challenge

On a daily basis employees of the logistic company had to scan several hundred to thousand delivery notes. Each scanned document was sent to a desktop PC. The employee had to open every single PDF document in order to manually read the delivery note number. After renaming the document a folder had to be created on the company's network folder system and the renamed document had to be saved there. This process was very time consuming and error prone.

## The Solution

AutoStore takes over manual processing after the scanning delivery notes. On a daily basis the customer scans from several hundre up to thousand delivery notes. Formerly these were named manually and then sent to the network folder system. AutoStore automatically identifies the unique delivery note number on each document, extractsthe value and uses the value for renaming the document and routing it to the right folder on the network server system.



## The Results

The manual steps were reduced to a minimum, only placing the delivery notes in one batch at the end of a day in the MFD's feeder and pressing the "Scan Delivery Notes" button on the Xerox panel. AutoStore takes care of the rest.

## Benefits at a glance

- Centralized management of scan processes
- Quick processing of documents to complete action
- Fast access to scanned information
- Reduced error-prone

## Solution specifications

### Software:

AutoStore Express

## Learn more about NSi:

[xerox.nsiastore.com](http://xerox.nsiastore.com)

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